



GREEN ACTION PLAN 2015-16

Updated: April 2015

Key Aims for 2015/16

- Continue to reduce our carbon emissions by 10% year on year until our LED replacement programme is complete (with the exception of 2015-16, when we expect our baseline emissions to rise on completion of the capital project, which will increase the size of the building by 64%).
- Maintain our 3* Industry Green rating and work in partnership with Julie's Bicycle to adapt the criteria to reflect progress.
- Achieve a BREEAM rating of 'Excellent' for the building following completion of our Capital Project (BREEAM is a design and assessment method for sustainable buildings, we are working with Rickaby Thomson Associates, BREEAM and Sustainability consultants, to achieve this).
- Plant a green sedum roof, which will increase bio-diversity, improving a site which currently has limited value to wildlife, contribute to pollution control in a busy urban area, help reduce surface water run off and contribute to the London Plan's aim to increase green cover in central London by 5% by 2030 and 10% by 2050.
- Communicate our GREEN commitment to staff, artists and audiences through improved signage throughout the building.
- Invest in Solar PV panels on our main theatre roof, working in partnership with the Mayor's Office GLA:RE:FIT Programme.
- Investigate changing show related lighting to LED wherever possible.
- Ensure that the new Lyric catering and bars operation is as green as possible.

Detailed actions:

| Action | Lead Green Team member | Resources allocated/required | Update | Action/Deadline |
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| Board, Staff Actors, Creative & Freelance | | | | |
| <i>Energy</i> | | | | |
| Building electricity campaign | Chris Harris/Andrew Fletcher | | Reduce carbon emissions through use of electricity. | CH to gain full control over new internal lighting system – deadline April 2015. AF to lead ongoing staff campaign to remind staff to switch off over bank |

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| | | | | holidays at Easter, May, August and Christmas. |
| Switching off screens and reinstating polar bear distribution | Simon Davis | | Use of thin clients making it harder to tell whether screens have been turned off or not. | VSMs to relaunch polar bears after opening of new building by June 2015. |
| <i>Waste</i> | | | | |
| Reducing bottled water purchase by distributing reusable bottles to all permanent staff and acting companies. | Kim Grant/ Andrew Fletcher/ Connie Woodall | Allocation of funds in Operations budget | Bugsy Malone company enthusiastic about water bottles – very positive feedback. Good branding – photos of Lyric logo on social media. | Ongoing |
| Reducing the amount of paper we use. | Andrew Fletcher | Costs of sourcing a new photocopier put in 2015-16 Admin budget (FAD AAA 73020) | We continue to review paper usage and report on a monthly basis. | Action: we are currently looking into leasing a new photocopier which will mean staff have to unlock prints – saves accidental printing. AF taking forward with RICOH – deadline October 2015. Action: set printing on both sides to default (May 2015). Create a scrap paper box next to the printer (April 2015). |

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| <i>Travel</i> | | | | |
| Better management of business travel to ensure flights only take place when necessary | Tracey Woolley/Andrew Fletcher/ Producers | | All staff to be reminded about exploring low carbon emission travel options. | SMT to discuss in Away Day Autumn 2015. |
| Monitoring and measuring data that goes beyond IG scope. Reporting on touring travel, production, freight, staff commuting, paper, merchandise. | Andrew Fletcher | | Update staff commuting survey. This was last done in February 2015. | Connie to circulate a staff commuting survey for 2015-16. |
| <i>Artistic Programme</i> | | | | |
| Investigate changing show related lighting to LED wherever possible. | Chris Harris / Paule Constable | | Continue to review LED technology progress in this area – demand for this in arts sector evidenced by emergence of LED lighting design companies. LED will be used in shows soon, but artistic nature of show lighting makes full LED shows unlikely for the time being. | Continue conversations with wider industry (ongoing). |

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| <i>Capital Project</i> | | | | |
| Achieve BREEAM rating of Excellent for the building following completion of the capital project | Kim Grant & Client Project Manager David Beidas | Capital Project consultants supporting | The Lyric has submitted an application for a BREEAM rating of 'Excellent' – awaiting final sign off. | Expected summer 2015. |
| Implement quarterly weeding of the sedum roof to ensure that it can grow to its full potential. | Kim Grant/Fran Rafferty/Producti on/Simon Davis | Allocation of money for Man Safe training in Capital Project Budget | FR, Production and SD to undertake Man Safe Training and develop a rota for weeding. | Summer 2015. |
| Update all lighting to LED | Kim Grant/Chris Harris | Funds left in capital project budget for final LED upgrades and snagging | CH has fitted LED lights into the old offices admin/finance & comms. Almost whole building now LED. Recycled lights (also LED) now used in Bar and Grill. | CH re-rigging studio and rehearsal spaces in June 2015. Lights to turn into LED: Old building – SMT office, artistic team, catering office, podium, rehearsal room corridor, dance studio and behind the stage. Deadline: July 2015. |
| Supply Chain | | | | |
| <i>Waste</i> | | | | |
| Working with Wiles Greenworld to supply office materials, they have strong green credentials | Andrew Fletcher/Connie Woodall | Stationery supplies budgeted in Admin budget – FAD AAA 73020 | WG to confirm whether they can price match on Harper Office who | Action: AF and CW to meet WG (summer 2015) |

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| | | | currently supply our recycled office materials | |
| Ensure that the new Lyric catering and bars operation is as green as possible. | Kim Grant/Catrin John | | To be agreed with Peyton & Byrne. | Ask for a P&B staff member to join the Green Team (May 2015). |
| <i>Travel</i> | | | | |
| Obtain information on carbon emissions from our touring travel | Andrew Fletcher | | | AF to contact Keptset and Luckings to see if they can provide us with carbon emission reports (autumn 2015). |
| Other Green Organisations | | | | |
| Find out if we can adopt any green initiatives similar to those that the Arcola Theatre have implemented (Arcola leading the way in terms of renewable and sustainable energy usage with their sister company, Arcola Energy). | Kim Grant/Connie Woodall | | Action: CW reported to Green Team after Arcola tour about wood burning stove and LED lighting – need to see if there are any changes that we can adopt that are more practical for building of Lyric's size. | LTC meet on June 9 to give more info. |
| Maintain our 3* Industry Green rating and work in partnership with Julie's Bicycle to adapt the criteria to reflect progress. | Kim Grant | | Need criteria to reflect institutions maintaining standards – there will come a point when theatres can't reduce by 6% each year. | Kim discussing with LTC (ongoing). |

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| <i>Energy</i> | | | | |
| Install solar panels | Kim Grant | Some funds have been set aside in capital project budget. | Action: Still waiting for landlord permission. | King's Mall has recently been sold to a new property company so KG needs to continue this conversation with them (summer 2015). |
| <i>Storage / Waste</i> | | | | |
| Investigate working with the LTC to work towards a communal storage space and the possibility of hiring out props. Working with Scenery Salvage. | Seamus Benson | Wardrobe and Props stores could contribute to this. | We will be investigating the communal storage proposal as it develops. | SB to follow up with LTC (summer 2015). |
| Other Theatre Companies | | | | |
| Working closely with incoming artists to involve them in the theatre's initiatives and objectives, and help them do their part | Producers | | We include green clauses in our contracts and will continue to work with incoming artists. Bottles have been great for generating enthusiasm about Lyric's commitment to Green. | Find ways to extend staff engagement initiatives to artists (autumn 2015). |

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| Audiences & Users of our Building | | | | |
| Devise ways of measuring and reducing emissions from audience travel | Marketing – Tom Gladstone | | Marketing to launch an audience survey | Audience travel question to be included within this (autumn 2015). |

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| Measuring young people's travel for summer term activity | Sherice Pitter | | SP to gather information from young people. | Summer 2015. |
| Identify an area in the building for a wall display detailing our Green activities and aspirations | Marketing | Capital project budget | April 2015 | <i>Signage as part of Capital Project. Lyric branded 'Lyric Loves Green' stickers to be put on hand dryers and bins in new building. COMPLETED</i> |
| Display IG certificate in a public place | Simon Davis | | 2013/14 certificate displayed at Box Office. | Display 2014/15 certificate when it arrives (expected autumn 2015). |
| Include IG mark on marketing, emails, print, policies, programmes | Siobhan Sharp | | Action: ensure IG mark is included in <i>Bugsy Malone</i> , <i>Tipping the Velvet</i> and <i>Cinderella</i> programmes, as well as starting to include in Little Lyric and LYC brochures. | Autumn 2015. |
| Maintain our Green presence on Twitter | Siobhan Sharp | | Action: invite Marketing to Green Team so that we can tweet after meetings, retweet any positive green feedback, and tweet about any green initiatives or campaigns we are | SS joined Green Team and has already started tweeting about our green actions. COMPLETED |

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| | | | running. | |
| Create a dedicated page on the website for Green once the new website has been created for the opening of the Capital project. | Marketing | Website funds in Marketing budget | Action: Create a dedicated green page when we create our new website. | Autumn 2015 |
| Share the Lyric's experience within the arts sector and the way we have improved and maintained our 3 stars. | Kim Grant | | Action: KG will continue to promote the Lyric's experience. Visited Young Vic in January 2015. | Several theatres have asked KG for inductions in our paperless systems – KG to arrange before she leaves in September 2015. |
| Involving young people in Green | Becky Martin/ Hollie Evans/ Sherice Pitter | Look at Operations budget to see if waterbottles could be extended to young people. | Action: think about green theme for future LYC activity and giving young people reusable Lyric water bottles. | |
| Green Production | Producers | | Action: See if we can have a green <i>Theatre in the Square</i> production. CW to check with PH. | Summer 2015. |

Signed:



Kim Grant
 Director of Finance, Administration and Operations
 on behalf of the Senior Management Team

April 2015

 Date