

# Key Information



**Role:** Trainee Producer

**Annual Salary:** £26,000

**Start Date:** TBC – ideally May 2024

**Employment Type:** Fixed-term, 12-month contract

**Hours:** Minimum of 40 hours per week. The post-holder will be expected to do some evening and weekend work to fulfil the requirements of the role. Core office hours are 10am-6pm, Monday to Friday.

The Lyric has a [House Agreement](#), this role works to the office agreement.

**Annual Leave:** 30 days per annum, including Bank Holidays with an additional day added for each year of service up to a maximum of 35 days.

**Probationary Period:** 6 months

**Notice Period:** 2 months

**Place of work:** Lyric Hammersmith Theatre, Lyric Square, King St, London, W6 0QL

*Please note there are no relocation fees available.*

**Access:** Support can be provided for any access requirements you have.

**Additional Benefits:** Season ticket loans, Cycle to Work Scheme, Employee Assistance Programme, Work from Home Policy, Staff Ticket Scheme including complimentary and discounted theatre tickets, and staff catering discounts

## How To Apply

To apply for this position, [please click here](#) to be taken to our website's Members' Portal.

You'll need to register as a member to access the portal – this is completely free. You'll find the application form under 'Apply'.

**We're interested in what you say rather than how you say it.** You're welcome to answer in a format that best suits you and enabled you to respond fully to the questions. This could be written English, video (BSL/ spoken English/ SSE), audio recording, bullet points etc.

If submitting your application via the website form isn't best for you, or you need support in making your application, please email [enquiries@stageone.uk.com](mailto:enquiries@stageone.uk.com) / 020 7557 6737

**Submission Deadline: 12pm on Friday 10th May 2024**